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| From: | Waris Damkham |
| To: | Miss Pattanan Korkiattrakool, Mr. Thanakij Pinyoboon |
| Cc: | Mr. Peter Chien |
| Subject: | (LM15) LoxkMe proposal update and Project Management |
| The LoxkMe solution team submitted a proposal for the LM15 project on October 1, 2022. Our client approved of the suggested solution and allowed LoxkMe full access to their current databases and systems during the research and implementation phases.  We completed two draft proposals in two weeks. As a member of LoxkMe's LM15 team, my contribution to the proposal consists of the following:   * Conduct extensive of the client’s needs * Evaluate and prioritize solutions offered by the team * Delivering pitch of proposal   In the agreement to implement and produce a technical consulting report for a client, nevertheless, our client had budgetary and schedule constraints due to the COVID-19 situation. Consequently, the client has asked a 10% discount on cost.  As this is a medium-sized project, I would like to request for Miss Pattanan Korkiattrakool and Mr. Thanakij Pinyoboon to complete a technical report before October 18, 2022. In the attachments to the report, you will receive further information regarding our project management:   * Report Work Plan Outline * Workflow Timeline Diagram   Shortly, the client of the LM-15 project accepted our proposed solution, and the LM15 team is to deliver a complete technical report before October 18, 2022. Any inquiries regarding the information are welcome.  Warm regards | |